## Townhouse KITCHEN 1 Check-Out Sheet and Request for Deposit Return

	Tenant Name:		Semester:		
	Townhouse Number #:	Redroom #	Bed: A / B / C / D		
	Townhouse Trumber II.	Beardonn #	You can find the bed letter in the right-hand corner, under the mattress.		
*Please start h	nere and do the whole list if not returning:				
Price Range				Total Charge:	
Up to \$65	1.If not returning, your room must be e	mpty when checking out. Al	UTOMATIC FAILURE WILL RESULT if your room is not empty		
\$3	2. Wash mattress cover, fold, and place		, ,		
\$5	3. Clean out the closet and wipe down shelves, closet rod, and vacuum closet floor, edges and corners.				
\$5	4. Clear out, vacuum, and wipe out all storage under bed including drawers. NO hair left in drawers.				
\$4	5. Lift mattress, vacuum and wipe down bed frame around and under mattress.				
\$4	6. Wipe down actual mattress (no hair, dust or dirt) (*DO NOT vacuum mattress)				
\$6	7. Remove all pictures and posters and wipe down walls (especially around bed and behind desk)				
		ERE: EVERYTHING must be	e labeled in every cupboard/drawer/ and under the stairs and		
\$5	anywhere else in the apartment.  8. Wine down the desk, blinds, and win	ndowsill Wash window and	window tracks		
\$4	Wipe down the desk, blinds, and windowsill. Wash window and window tracks.      Wipe down the chair and desk.				
\$6	10. Wipe down all baseboards and trim.				
\$7	·				
· · · · · · · · · · · · · · · · · · ·	11. Clean Walls (do not miss behind desk and around bed)				
\$7	12. Wipe down door, door frames, door knobs (front, back, top, and both sides). Do not miss around door knobs and panels				
\$6	13. Vacuum carpet, paying special atte				
\$3	14. Wash light covers, switches, and o	utlets, as well as heating ve			
			Total Cleaning Charge	2	
Additional C					
	· — ·	e detector batteries (you wil	ll be charged for any that are not replaced/missing)	_	
\$25 \$5 and up	16. Missing Mattress Pad.	nd garbaga			
φο and up	17. Remove clutter, personal items, ar	u garbage.	Total Additional Charges:		
Vitchen #1 Up to \$85					
\$5	Countertops scrubbed.				
\$15	2. Cabinet fronts, tops, and insides em	ptied and washed.			
\$2	3. Disposal flushed out (pour a little bleach down the drain).				
\$2	4. Dishwasher emptied and wiped clean on front and edges (run a cycle without dishes to remove excess food).				
\$6	5. Fridge All food removed from fridge and freezer unless bagged and labeled.				
\$3	6. Freezer defrosted and washed (do n				
\$13	7. Fridge racks, drawers, behind drawe	·	·		
\$3	-		on't forget the top of the fridge door (in grooves)!		
\$1	9. Light covers, light switches, and outl				
<u> </u>	10. Heating vents washed.				
\$5	11. <b>Sink</b> and chrome cleaned and polis	hed in the kitchen		+	
\$3	12. Clean out under the sink (nothing le				
\$5 \$5	13. Walls in the kitchen are cleaned (sp	<u> </u>	stava & trach can		
	1		stove & trastricarry.		
\$3	14. <u>Furnace Doors</u> : clean and wipe dov		la con and construction. Noticion left colons labeled		
\$4			Iryer and wash clean. Nothing left unless labeled.		
\$3	16. Toilet bowl in laundry room washed inside (no ring present) and inside drain area.				
\$6	17. Toilet in laundry room washed outside, under seat, lid, around and in hinges, around base, and on top of seat.				
\$1	18. Shine toilet paper holder (chrome).				
\$4	19. Wipe down all baseboards in the k	itchen and laundry room.			
			Total Cleaning Charge	:	
Additional C	harges:				
\$3 to \$5 Eac	h 20. Replace all burnt out lightbulbs	in your apartment.			
\$5 and un	21 Pemove clutter personal items an	d garbago		1	

Total Additional Charges:

## Townhouse KITCHEN 1 Check-Out Sheet and Request for Deposit Return

Charge:

TOTAL:

Tenant Name:		Semester:
Townhouse Numbe	er#:Bed	
		You can find the bed letter in the right-hand corner, under the mattress.  BEDROOM DAMAGE:
Price Range	This price range d	oes not include major and/or widespread damage.
(dependent on severity)		
	1. Carpet	
\$10 and up		
\$2 per pin hole	2. Wall Damage	
Sheetrock \$6 - \$25	Around Bed	
LED Strip Lights - \$100+ and up	Behind Desk	
Command Strip Removal \$3	Near Door	
Wall Hook (Square) \$20 - \$30		
, , , ,	3. Bed Damage	
	<u>o. Bou Bumago</u>	
	4. Desk/Chair Damage	
	4. Desk/Chair Barnage	
	4 Window	
	4. Window  Blinds/Sill/Screen/Glass	
\$5 and up	Billius/Sill/Screen/Glass	
Φ <b>Γ</b> 1	5. D Tui (Ol	
\$5 and up	5. Door/Door Trim/Closet	
\$5 - \$15	6. Baseboards	
	7. Miscellaneous	
your security deposit. Your apartn cleaning. Cleaning that is not acco	nent and bedroom should be le omplished according to white (	mpleted correctly and with the approval of management to receive a refund of eft clean enough for new tenants to move into, without needing any further glove standards will be deducted from your security deposit. Failure to follow r all refunds. You MUST email us an address to receive your deposit by mail.
		n and in common areas. I understand Brighton relies on my condition of the is may be charged for damages in the common areas. I agree to pay for any and
Student Signature:		Date:
Management Use ONLY: White Glove Job: Pass Bedroom: Pass Key Returned: Yes	FailFAILE	LED ALL please do every item on list (\$85) ED ALL please do every item on the list (that applies to you) (\$65) ract